



Minutes

Sundance Elementary School Council Meeting

Wednesday, May 27, 2026 | 6:30 – 8:30 PM MST

Location: Virtually through Teams

Meeting Participation		
<p>Staff: Mme. Melanie. T, Mme Heather W, Mme Peters, Mme Catherine T, Mme Lindsey C Parents: Steph L – Grade 5, Lou Q – Grade 6, Nikki C – Grade 6,4 & 2, Val C – Guest, Christine W – Grade 6 & 4, Alison M – K, Lucas J – K, Lauren R – Grade 3 & 2, James W – Grade 1, Leann H – Grade 4 & 2, Reid P – K, Suzanne T – Grade 3, Vanessa B – Grade 3 & 1, Kama S – Grade 2 & K, Miranda K – Grade 2, Julianna G – Grade 3 & 1</p>		
WEDNESDAY, MAY 27, 2026		
Time (MST)	Item	Discussion Lead
6:33 – 6:37	<p>Call to Order</p> <ul style="list-style-type: none"> ○ Land Acknowledgement. ○ Welcome. ○ Motion to start the meeting. <i>First – Nikki C, Second – Lou Q</i> ○ Motion to accept minutes from previous meeting. <i>First – Lou Q, Second – Nikki C</i> ○ Accept Agenda. <i>First – Lou Q, Second – Nikki C</i> 	Steph. L
6:37 – 6:47	<p>Administration Update</p> <ul style="list-style-type: none"> ○ Halls of Sundance <ul style="list-style-type: none"> ● Pictures of Sundance students learning, playing, and having fun. ● The results for the annual Math contest were shared and Mme Heather awarded each student a certificate of participation or distinction. There were 4 students who achieved distinction awards. ● The highest mark is 120 and the top score within the school was 85. ○ Updates from around the school. <ul style="list-style-type: none"> ● Kindergarten Orientation for students/families joining the school happened May 21. ○ At this time of the school year there is 1 round of teacher postings, This is where teachers can explore new settings or maybe new schools/possibilities. ○ Class configurations are currently being looked at with the registered numbers. Registrations happen throughout the year as students look at other language programs or their family maybe moving so the configurations for classes are often tentative. ○ Next year we will have 4 Kindergarten classes, 2 on Monday and Wednesday and 2 on Tuesday and Thursday, 4 Grade 1 Classes, 4 Grade 2 Classes, 4 Grade 3 Classes (2 classes in a large teaching space), 4 Grade 4 Classes (2 classes in a large teaching space), 3 Grade 5 Classes and 2 Grade 6 Classes. ○ Sundance remains a lottery school as the number of students are high. ○ Next week we have Fitness Ninja for 2 days, this week the Grade 6's are visiting David Thompson School and finally on June 5 we have our Volunteer Celebration. Register Here ○ Events happening within the school 	Mme. Melanie & Mme. Heather

	<ul style="list-style-type: none"> • Grade 6 Students visit David Thompson School – May 2 • Volunteer Celebration – June 5 Register Here Volunteer Appreciation • Elder Saa'kokoto will visit on Friday June 19 • Fitness Ninja – June 3 and 4 	
6:48 – 7:07	<p>Chair Update</p> <ul style="list-style-type: none"> ○ Positions to be nominated <ul style="list-style-type: none"> • Council Chair – James W First – Steph L, Second – Miranda K • Council Vice Chair – Reid P First - Steph L, Second – James W • Volunteer Coordinator – Suzanne T & Vanessa B First – Miranda K, Second – Nikki C • School Council Treasurer – Leann H First – James W, Second – Alison M • Secretary – Elizabeth V First - , Second - ○ Reach out to Steph or Nikki at sundanceparentsassoc@gmail.com for more info. 	Steph. L
7:07 – 7:12	<p>Volunteer Coordinator Update</p> <ul style="list-style-type: none"> ○ Volunteers needed for Sundog Lunches ○ Volunteers needed for Activity Day ○ Please reach out to volunteer.sundance@gmail.com if you need more info on how to volunteer or have questions about anything volunteer related. 	Suzanne. T
7:13 – 7:15	<p>New Business</p> <ul style="list-style-type: none"> ○ James asked about next steps for the various volunteer positions. ○ Steph and Nikki explained that the incoming chair will receive an overview of the role and responsibilities. In September, tasks will include preparing a brief notice for the office regarding upcoming meetings, coordinating with Melanie about teacher presentations, and assisting with agenda planning. They noted that there will be minimal responsibilities between now and September, but the new volunteer will be kept informed to help familiarize them with the role. ○ For the treasurer's position, a handover will take place with Julianna once the year-end work is completed. This will include transferring signing authority and providing access to the Treasurer mailbox and related budgeting and documentation process. ○ For the volunteer role, Suzanne will connect with the incoming volunteer to provide additional information and guidance. It was noted that the most responsibilities for all the positions will begin in September, but the volunteers will receive an overview of expectations before the end of the current school year. 	All
7:15	<p>Meeting Adjourned <i>First –Reid P, Second – James W</i></p>	Steph L