



Minutes

Sundance Elementary School Council Meeting

Tuesday, November 19, 2025 | 6:30 – 8:30 PM MST

Location: Virtually through Teams

Meeting Participation		
Staff: Mme. Melanie. T, Mme Heather W, Mme. Catherine T, Mme. Helene C-H, Mme. Lindsey C-O, Mme Rebecca R, Mme Page, Mme Peters, Mme Sorrenti Parents: Nikki C – Grade 6, 4 & 2, Sherry T – Grade 6, Suzanne T – Grade 3, Vanessa B – Grade 3 & 1, Marwa E – Grade 3 & 6, Evelyn B – Grade K, Christine W – Grade 4 & 6, Frances – Grade K & 3, Kabir – Grade 3, Laura-Lee B – Grade 4 & 1, Pam F – Grade 3, Khadeejah – Grade K, Miranda K – Grade 2, Elizabeth V – Grade 2 & 4, Steph L – Grade 5, Joseph O – Grade 3 & 2, Lauren H – Grade 3 & 1, Heather K – Grade 3 & K, Akinyemi – Grade 3		
TUESDAY, NOVEMBER 19, 2025		
Time (MST)	Item	Discussion Lead
6:30 – 6:35	Call to Order <ul style="list-style-type: none"> Land Acknowledgement. Welcome. Motion to start the meeting. <i>First – Suzanne T, Second – Miranda K</i> <ul style="list-style-type: none"> Motion to accept minutes from previous meeting. <i>First – Miranda K, Second – Elizabeth V</i> <ul style="list-style-type: none"> Accept Agenda. <i>First – Miranda K, Second – Julianna G</i>	Steph. L
6:35-6:42	Teacher Presentation <ul style="list-style-type: none"> How Grade 3 teachers are supporting students in telling time. <ul style="list-style-type: none"> Started with an analogue clock with 12 and 24 hours – blue for minutes and red for hours and helped with the concept of telling time Anchor charts to help practice telling time – what time does school start? What time do we eat snacks? Compared 12-hour clock and 24-hour clock and will continue to use these tools throughout the year. Students are focusing/practicing knowing whether the time is AM or PM Students created timelines of what they did during the day – showing their activities and times Encourage students at school and home practicing telling the time and exposing them to analogue clocks and converting AM/PM and using the 12- and 24-hour clock – for example what time would 4:10PM be in the 24-hour clock. 	Grade 3 Teachers – Mme Page, Mme Rebecca, Mme Sorrenti & Mme Peters
6:42 – 6:57	Administration Update <ul style="list-style-type: none"> Halls of Sundance <ul style="list-style-type: none"> Pictures of Sundance students learning, playing, and having fun. Updates from around the school. <ul style="list-style-type: none"> Mme Melanie advised this was a combination of October and November meeting On September 30 the school usually submits a count to Alberta Education the number of students for the budget for the school. The population of the school is 570 students, which is 5 more students on the count in 2024. 	Mme. Melanie & Mme. Heather

	<ul style="list-style-type: none"> • Sundance School is still currently over capacity and are on a Three-Year System Student Accommodation Plan SSAP and was put into a lottery for this school year for Kindergarten and Grade 1. • The budget was received by Mme. Melanie (November 19 2025) so staffing decisions can then be made. <ul style="list-style-type: none"> ○ Mme Andrea has accepted an admin position at Chinook Learning, and now have an opening in lunch room to fill ○ Mme Megan will be off in January to welcome her new baby and Mme. Sophie will be returning in January. ○ This year's Development Plan is delayed and will be posted on the school website by December 1 2025. • Last year we presented a three year plan looking at improving student numeracy. Now entering year two we will have similar strategies and continue to track student achievement and the intentional strategies that are most effective to improve student numeracy, and their proficiency to express themselves in French. ○ Mme. Melanie thanked the families that were able to join for the Remembrance Day Gathering. Thanking M. Jordan and all the teachers and students for organizing a wonderful assembly. ○ There will be 2 days of caroling before the winter break – December 17 and 18 at 10:30am. More details will be given by the school in the weekly update. ○ Conferences are in person and will take place in 15-minute blocks – Please bring your child as it is so important. 	
6:57 – 7:00	Chair Update <ul style="list-style-type: none"> ○ Introduction <ul style="list-style-type: none"> • Steph advised she will follow up on insurance. 	Steph. L
7:00 – 7:02	Volunteer Coordinator Update <ul style="list-style-type: none"> ○ Introduction and ask for volunteers to join the council and SPA ○ Sign up form is out for the Holiday Breakfast – https://signup.com/go/oWYproA ○ Volunteer list is up to date so far and will check for new clearances after conferences 	Suzanne. T
7:02 – 7:03	New Business <ul style="list-style-type: none"> ○ None 	All
7:03	Meeting Adjourned <i>First – Miranda K, Second – Suzanne T</i>	Steph L